



**PRE-APPLICATION REVIEW FOR REZONING, USE PERMIT(S) AND  
CONCURRENT VARIANCE(S)**

Check all that apply:    Rezoning ☐                      Use Permit(s) ☐                      Concurrent Variance(s) ☐

Property Address: \_\_\_\_\_ Tax PIN(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_  
Existing Petition(s): \_\_\_\_\_ Proposed Use Permit(s): \_\_\_\_\_  
Existing Use: \_\_\_\_\_  
\_\_\_\_\_  
Comprehensive Plan Land Use Map: \_\_\_\_\_  
Land Lot(s): \_\_\_\_\_  
District: \_\_\_\_\_  
Total Acreage: \_\_\_\_\_  
Overlay District: \_\_\_\_\_  
Council District: \_\_\_\_\_

Frontage: \_\_\_\_\_ Side: \_\_\_\_\_ Distance: \_\_\_\_\_  
Frontage: \_\_\_\_\_ Side: \_\_\_\_\_ Distance: \_\_\_\_\_  
Frontage: \_\_\_\_\_ Side: \_\_\_\_\_ Distance: \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
\_\_\_\_\_  
Fax: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
\_\_\_\_\_  
Fax: \_\_\_\_\_

Representative: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
\_\_\_\_\_  
Fax: \_\_\_\_\_

Applicant's Intent: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONCURRENT VARIANCE(S):**

Article/Section: \_\_\_\_\_ Request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Article/Section: \_\_\_\_\_ Request: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Article/Section: \_\_\_\_\_ Request: \_\_\_\_\_

\_\_\_\_\_

Article/Section: \_\_\_\_\_ Request: \_\_\_\_\_

\_\_\_\_\_

Article/Section: \_\_\_\_\_ Request: \_\_\_\_\_

\_\_\_\_\_

Sign Posting		Sewer/Septic		DRI Review	
Public Participation		Cemetery		Traffic Study	
Stream Protection		Environmental Impact Report		MARTA Corridor Area Plan Review	

NON-RESIDENTIAL:

Building Height: \_\_\_\_\_

Gross Square Footage: \_\_\_\_\_

Density: \_\_\_\_\_

RESIDENTIAL:

No. of Units: \_\_\_\_\_ Density: \_\_\_\_\_

Minimum Heated Floor Area: \_\_\_\_\_

Minimum Lot Area: \_\_\_\_\_

DEVELOPMENT STANDARDS FOR CUP, NUP, & MIX DISTRICTS

Minimum Front Yard		Minimum Lot Frontage	
Minimum Rear Yard		Minimum Lot Width	
Minimum Side Yard (Interior)		Minimum Building Separation	
Minimum Rear Yard (Adj. to Street)			

ATTENDANCE IS REQUIRED AT THE FOLLOWING MEETINGS:

Design Review Board ☐  
Community Zoning Information Meeting ☐  
Community/Developer Resolution Meeting ☐

Planning Commission ☐  
Mayor and City Council ☐

**Applicant's Signature:** To the best of my knowledge, this Pre-application review is correct and complete. If additional variances are determined to be necessary, I understand that I am responsible for filing an appeal as specified by Article XXII of the Sandy Springs Zoning Ordinance.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Planner: \_\_\_\_\_ Date: \_\_\_\_\_